To the Members of the Council, you are hereby summoned to attend the monthly meeting of Great Ayton Parish Council which will take place in **Great Ayton Discovery Centre** on Tuesday 4th June 2024 immediately following the Annual Parish meeting at 7.00pm for the purpose of transacting the following:

**Notice of Meeting**

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

**Agenda**

|  |  |  |
| --- | --- | --- |
| 1. |  | To receive apologies for absence and to consider approval for the reasons for absence |
| 2. |  | Approval of Policies Financial Regulations and Complaints Policy |
| 3. |  | Review of Assets and arrangements for Insurance |
| 4. |  | Minutes from the ordinary meeting held on 7th May 2024  To confirm the minutes as a true and correct record and discuss any matters arising |
| 5. |  | To receive monthly report from North Yorkshire Police – 1st April – 20th April 2024, Anti-Social Behaviour: ASB Personal: 5, ASB Nuisance: 2 =, ASB Environmental: 1, Criminal Damage: 3, Theft (including from shops): 6, Violence Against the Person: 1. TOTAL THIS PERIOD: 18. - Awaiting May report. |
| 6. |  | Speed tube results – information from testing period beginning May 2024 and discussion on future speed reduction options |
| 7. |  | To receive report from NYC councillor |
| 8. |  | Allotments  Update on community bid for allotments |
| 9. |  | Lease approval -  Village Hall – being progressed.  Yatton House – being progressed. |
| 10. |  | Planning matters (Appendix One)  To consider and decide upon planning applications.  To receive planning decisions/information |
| 11. |  | Correspondence and Information from Clerk (Appendix Two)  To receive and review the correspondence and information details and decide upon necessary actions attached. |
| 12. |  | Council Services / Councillors’ Reports / Working Group Reports (Appendix Three)  To receive the Councillors’ Reports, Council Working Group reports and decide upon necessary actions. |
| 13. |  | Financial Reports (Appendix Four)  To receive and approve items on the Accounts Report.  To accept end of year accounts before sending for internal audit |
|  |  |  |
|  |  | *Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.*  **Date of next meeting of Great Ayton Parish Council Tuesday 2nd July 2024** |

Signed Angela Livingstone Clerk to the Council Date 30th May 2024.

Chair: Mr R Kirk

**APPENDIX 1**

**PLANNING & LICENCING REPORT**

**NYC / NYMNPA PLANNING APPLICATIONS FOR REVIEW**

|  |  |
| --- | --- |
| **PLANNING REF/ADDRESS** | **DESCRIPTION OF WORK** |
| revised scheme to planning approval NYM/2020/0374/FL) (retrospective) at Rye Hill Farm, Great Ayton | Application for conversion of and extension to redundant buildings to form one local occupancy dwelling with associated garage/workshop/store and amenity space - Application on agenda NYMNPA Planning Meeting 16.5.24 |
| ZB24/00987/TPO - Great Ayton Tennis Club Mill Terrace | Application for works to a tree subject to a Tree Preservation Order (2004/09) and in a Conservation Area |
| ZB24/00920/LBC - Langbaurgh Hall | Listed Building consent for replacement roof |
| ZB24/00904/MRC - Tolent Construction Limited Land North-West Of Cleveland Lodge | Application for variation of condition 18 (changes to construction method statement for 15no bungalow at Edward Pease Drive - changes to site layout and welfare facilities) to previously approved application 17/01180/FUL for extra care housing comprising 57 apartments with communal lounge, dining, kitchen, laundry, offices, garden and car parking area, 12 detached bungalows with single garages and private drives, new access road and new surface water drain and attenuation pond |

**NYC /NYMNP PLANNING DECISIONS**

|  |  |
| --- | --- |
| PLANNING REF/ADDRESS | DESCRIPTION OF WORK |
| ZB24/00636/FUL - 14 Roseberry Crescent | Proposed single storey infill extension to rear - Granted. |
| ZB24/00393/FUL - Christ Church Hall Guisborough Road | Application to install 9No. 1762mm x1134mm x 30mm (each) solar panels in 3 rows of 3 on the east end of the church hall roof - Granted. |

**APPENDIX 2**

**CORRESPONDENCE AND INFORMATION REPORT**

|  |  |
| --- | --- |
| **Who** | **For Consideration** |
| Great Ayton Discovery Centre | Request for payment of £12500 donation for 5 months to 30th September 2024 |
| NYC Environmental Health | Report of emissions of dark and nuisance smoke from allotments – email reminders of tenancy agreements sent and notices placed in allotments |
| Chipchase Manners | Engagement letter for Audit, discussion on meeting to sign off accounts |

|  |  |
| --- | --- |
| **Who** | **For Information** |
| NYC | Licencing of Village Hall – Premises licence renewed by Village Hall committee |
| NYC | Confirmation of moratorium period until 7.5.24 ceased. Remains an Asset of Community value to 24.10.2028 |
| Valda energy | Smart meter to be fitted at Parish Centre 7.6.24 |
| BUGs | Report of 2 wooden tubs to be removed from High Green. Work completed by GAPC team |
| NYC | Continued concerns of railings at Suggitts sent to NYC request for regular monitoring |
| Resident | Piece of land Linden Close – request that PC maintain this, email sent to Broadacres Housing informing them this was their land |
| Zzoomm | works to pot holes on High Green completed w/c 8th May |
| NYC | Footway resurfacing Guisborough Road w/c 3rd June for 4 weeks |
| Resident | Email concerns of speeding vehicles on Stokesley Road |
| Resident | Thanks from Marwood Drive residents for brilliant works being completed by GAPC team on grass cutting |
| NYMNPA | Letter re permitted development rights for barns |
| Scout Group | Request for Duck Race Sunday 2nd June 2pm |
| Resident | Enquiry when Play Park would re-open |

**APPENDIX 3**

**COUNCIL SERVICES / COUNCILLOR REPORTS / WORKING GROUP REPORTS**

|  |  |  |  |
| --- | --- | --- | --- |
| **ITEM** | **INFORMATION** | **ACTION/COMMENTS** | **FROM** |
| Village Appearance and concerns | Grass cutting across village / facilities  River Leven - Your Tees Catchment Partnership Living Leven  Speeding | Cutter completed 50 hours work and service booked. Fuel card received. Struggle reported for GAPC on workload  Meeting attended and report provided Environment Authority working more closely with “citizen science”, particularly on water quality. A subgroup Thriving Catchments are working on 3 rivers in particular, one being the Leven. They are introducing 17 new phosphate monitoring points on the Leven. In a list of projects being worked on, one was looking at weirs in Great Ayton. Mention of a National Trust plan for a “Tees to Topping” cycleway.  HGV speeding through village, concerns for bridge | Mr Marley  Cllr Short  Cllr Baylin |
| Benches | maintenance continuing when possible | Ongoing | Clerk |
| Allotments | Eviction of tenant being dealt with by solicitor  Allotment report provided | Visit to be completed and letters to be sent to tenants where required | Clerk  Allotments team |
| Facilities | Village Hall  Play Park  Cemetery  Low Green | Roof repairs complete, other works being progressed  Playpark reopened 24th May, flooring damage reported within one week. GAPC to approve any reduced opening times, bin which was moved at request of NYC to discuss/approve moving back to Play Park due to dog bag waste. Park hours reduced on 30.5.24 by Clerk due to damages sustained.  Increase in dog waste, posters erected requesting owners to remove waste  Reinstatement request to Northern Gas following gas leak and land left in poor condition | Cllr Short  Clerk  Clerk  Clerk |
| Village events | Summer Village Fete 8th / 9th June 2024 | All organisation in place for Fete 8th June 1pm -4pm and 9th June 12 noon – 4pm | Clerk |
| Any update from Parish Council Team |  | Rat baits at the allotment ongoing  Any verbal update | L Marley |

**APPENDIX 4** **ACCOUNTS REPORT – MEETING 4TH JUNE 2024**

Receipts

|  |  |  |  |
| --- | --- | --- | --- |
| **Paid From** | **Description** | **Date** | **Amount £** |
| HMRC | VAT reclaim | 8.5.24 | 4397.21 |
| Fawcett & Hetherington | Funeral fee | 24.5.24 | 1100.00 |
| Various | 20-30 May payments for fete |  | 270.00 |
|  |  |  | **£5767.21** |

Payments

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Paid to** | | **Description** | | **Date** | | | **Amount £** |
| Nat West | | bank charges 29.3 to 3.5 | | 4.5.24 | | | £14.35 |
| North Yorkshire Council | | Advance charges for monthly bin collection | | 1.5.24 | | | £69.08 |
| Sam Turner & Sons | | Jerry canister 10L | | 2.5.24 | | | £24.95 |
| Minster | | 13 days van hire | | 1.5.24 | | | £343.20 |
| Great Ayton Discovery Centre | | Donation | | 2.5.24 | | | £12,500.00 |
| Everflow | | water to all meters 18.3 to 17.5 | | 5.4.24 | | | -£484.86 |
| Everflow | | water to all meters 18.3 to 17.5 | | 23.4.24 | | | £315.34 |
| Everflow | | water to all meters 18.5 - 17.6 | | 29.4.24 | | | £164.50 |
| Zurich insurance | | additional charges new van | | 13.5.24 | | | £70.78 |
| Sam Turner & Sons | | 1x Hilka extendable brush wash | | 15.5.24 | | | £12.95 |
| Minster | | van hire 14 days | | 15.5.24 | | | £464.52 |
| Everflow | | water to all meters 18.6 - 17.7 | | 18.5.24 | | | £156.19 |
| Allotment fund account | | E Young paid donation into incorrect account | | 30.4.24 | | | £136.00 |
| Thompsons Timberworks Ltd | | supply crumb rerubber, top crumb wet pour rubber and lay | | 10.5.24 | | | £660.00 |
| Thompsons Timberworks Ltd | | remove rubber round roundabout, install wood chip, rubber mats at swings, fix rocker and new board | | 13.5.24 | | | £2,076.00 |
| A Livingstone | | Van Demon - mat for van | | 15.5.24 | | | £22.99 |
| A Livingstone | | Great Ayton Discovery Centre printing & laminating 3 A3 fly tipping signs | | 21.5.24 | | | £6.00 |
| L Marley | | Great Ayton filling station grass cutting | | 8.5.24 | | | £15.00 |
| L Marley | | Great Ayton filling station grass cutting | | 14.5.24 | | | £28.02 |
| L Marley | | Great Ayton filling station diesel for van | | 14.5.24 | | | £59.81 |
| L Marley | | Great Ayton filling station grass cutting | | 21.5.24 | | | £20.01 |
| L Marley | | Great Ayton filling station grass cutting | | 30.5.24 | | | £25.00 |
| Yatton House | | Parish Council electric to 30.5.24 | | 30.5.24 | | | £139.45 |
| Alan Dale | | Dig and fill graves 24th May | | 30.5.24 | | | £375.00 |
| BNP Paribas Leasing | | Grasscutter initial documentation | | 12.4.24 | | | £240.00 |
| BNP Paribas Leasing | | Grasscutter monthly fee | | 12.4.24 | | | £456.00 |
| BNP Paribas Leasing | | Grasscutter monthly fee | | 20.5.24 | | | £456.00 |
|  | | *Any invoice received after agenda issued* | |  | | |  |
|  | |  | |  | | |  |
|  | |  | | **TOTAL** | | | **£18366.28** |
| Authorised |  | |  | |  |  | |
| Signed |  | | Print Name | |  |  | |
|  |  | |  | |  |  | |
| Signed |  | | Print Name | |  |  | |
|  |  | |  | |  |  | |
| Signed |  | | Print Name | |  |  | |